

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

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## AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 14 DECEMBER 2016

RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p><b>1. Apologies for Absence and Temporary Appointments</b></p>	<p>Councillor Roz Smith.</p>	<p>CLO (A. Newman)</p>
<p><b>2. Minutes</b></p> <p>To approve the minutes of the meeting held on 9 November 2016 (<b>AG3</b>) and to receive information arising from them.</p>	<p>Minutes agreed and signed subject to the following additional sentence and amended bullet point:</p> <p>Minute 65/16:</p> <ul style="list-style-type: none"> <li>• Additional sentence to be added: "Councillor Bartholomew raised a further question about the departure of the Director for Transformation and Mr Dyson confirmed that he was not aware of any further issues the Committee needed to be made aware of.</li> <li>• 2<sup>nd</sup> bullet point to be amended to read: although the term 'customer' was used a lot in documentation, some members preferred the terms residents, business etc.</li> <li>• Councillor Hards commented that in relation to the final bullet point the point had been that the provision of assistance needed to be expanded.</li> </ul>	<p>CLO (C. OCaomhan aigh)</p>

...Decisions... Decisions...

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>3. Senior Management Review</b></p> <p>The Committee is RECOMMENDED to:</p> <p>a) note the progress made to date on the Senior Management Review; and</p> <p>b) endorse the Senior Management Review recommendations and proposed structure and / or provide comments on any governance aspects for consideration by Cabinet.</p>	<p>Recommendations agreed subject to the following comments:</p> <ul style="list-style-type: none"> <li>• The majority of this Committee believes the title Assistant Chief Executive to be misleading. The Committee requests consideration is given to a title more reflective of the role including policy and scrutiny.</li> <li>• The Committee noted that they would have preferred to have reviewed the proposals prior to full Council doing the same.</li> </ul>	<p>CHRO (G. Crean)</p>
<p><b>4. Scale of Election Fees and Expenditure 2017-18</b></p> <p>The Committee is RECOMMENDED to approve the Scale of Expenditure for the financial year 2017/2018, as shown in Annex A to this report, for the election of County Councillors and any other local referendums.</p>	<p>Recommendations agreed</p>	<p>CLO (A. Newman)</p>